

~~Security Information~~OFFICE OF RESEARCH AND REPORTSStaff Meeting Notes

(Meeting held at 1430 hours, 13 May 1953, 2125 "M" Building)

<u>Subject</u>	<u>Discussion</u>	<u>Action</u>
25X1X7	[REDACTED]	For information.
25X1X7	Mr. Guthe submitted the following report concerning the subject persons: (a) that the [REDACTED] discussions of EIC-RI-S2 may extend into the early part of next week for the purpose of covering briefly the China trade situation during the first quarter of 1953; (b) [REDACTED]	25X1X7
25X1C8c	[REDACTED] was very pleased with information he has received working with D/A on long-range economic trends for the Soviet Bloc; (c) that [REDACTED] has been working closely with [REDACTED] and others on internal transportation in China and China coastal trade; (d) that [REDACTED] has been working closely with ORR analysts; (e) that [REDACTED] has been particularly helpful in the discussions of urban and town studies in the Soviet Bloc; (f) [REDACTED]	25X1X7 25X1C8c 25X1A9a
25X1C8c	[REDACTED]	25X1C8c
25X1X7	"U.S. Officials Only" Documents	
25X1X7	Mr. Guthe stated that by regulation we are not permitted to show [REDACTED] and vice versa, without proper authorization. This applies to [REDACTED] as well. Mr. Guthe also cautioned divisions to comply with the rules governing documents marked "U.S. Officials Only".	For compliance. Division Chiefs to instruct their personnel accordingly.
25X1X7		

ORR Manuscripts

Mr. Guthe advised that an Office Notice is being prepared requesting Division Chiefs, when manuscripts of reports are submitted for editing and publication, to prepare a memorandum for the AD/RR. This memorandum should include comment on the degree to which the manuscript focuses on intelligence problems, an evaluation of the adequacy of the methodology utilized, a general evaluation of the manuscript, a statement as to its priority, and any information received from other agencies which would indicate that the report should be distributed as rapidly as possible. Mr. Guthe explained that the manuscript should be forwarded directly to OCh/R with a copy of the memorandum attached.

For information.

DOCUMENT NO. 3
 NO CHANGE IN CLASS. ☐
 IT DECLASSIFIED
 CLASS. CHANGED TO: TS S
 NEXT REVIEW DATE: 1985
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 DATE: 7-11-79

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Subject	Discussion	Action
25X1A5a1	Mr. Guthe informed those present that the [redacted] is not eligible for any external research and consideration should not be given at any time to the utilization of this facility.	For guidance.
25X1A9a	<u>Films Available through Graphics Register</u> Mr. Guthe stated St/C has been working hard at improving its research support to the Office. In this respect [redacted] advised that the Graphics Register has available a number of films on industrial processes and plants which are available to ORR analysts for background material. These films can also be used in connection with plant visits as an aid to shortening the trip or eliminating it entirely. When plant visit requests for elementary training are received in St/C, that Staff will automatically request the films.	For information.
25X1A9a	[redacted] made inquiry regarding the possibility of the Graphics Register supplying Soviet industrial films for inclusion in the Basic Intelligence Course. In this connection [redacted] advised that this is in the process of being initiated and we are hoping it will be ready for the next course.	25X1A9a
25X1A9a	<u>Basic Intelligence Course</u> Mr. Guthe advised that exemptions from the Basic Intelligence Course may be requested for new employees who have had an extensive background in the intelligence field.	For information.
25X1A9a	[redacted] 25X1A9a Mr. Guthe announced that [redacted] will be reporting for duty as Chief, Economic Research, on 18 May. Prior to full time duty he will be here only two to three days a week for a period of approximately three to four weeks because of the need for completing his work with WSEG.	For information.
25X1A9a	[redacted] 25X1A9a Mr. Guthe announced also that [redacted] entered on duty 13 May 1953 to assist [redacted] in respect to the all-source aspects of economic research within the Office in the organization and direction of economic intelligence work.	For information. 25X1A5a1

Subject

Discussion

Action

Use of Taxi Transportation

25X1A9a [REDACTED] referred to the statement of expenditures charged to the taxi revolving fund which is submitted to him periodically for his review by St/A, and mentioned that many of the trips appeared to be routine in nature. If the ORR staff car or motor pool transportation is not available, public bus transportation should be used when feasible.

Division Chiefs to inform their personnel. St/A to conduct survey of shuttle service to the Pentagon.

25X1A9a

25X1A9a

[REDACTED] Mr. Guthe introduced [REDACTED] Chief, of the Photo Intelligence Division. This division, which has been in the process of development for some time and which has six people on board at the present time, will give P/I support to all parts of the Agency. There are two major types of work to be undertaken: (a) concern with the analysis of aerial and ground photography in analyzing various types of industrial installations, and (b) to determine the details of areas within and closely adjoining the Soviet Bloc. The P/I Division will work with analysts in ORR and other parts of CIA in showing them how photography can be of use to them in giving factual information and in training them to use the photography themselves as an effective source. [REDACTED] will visit all ORR divisions to discuss requirements. An Office Notice in this connection will be prepared.

For information.

25X1A9a

Air Target Folders

Mr. Guthe stated that plans are underway for the Map Library Division to be the direct channel for the procurement of Air Target Folders from the Air Force center at St. Louis. An Office Notice will be issued covering this procedure.

For information.

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